





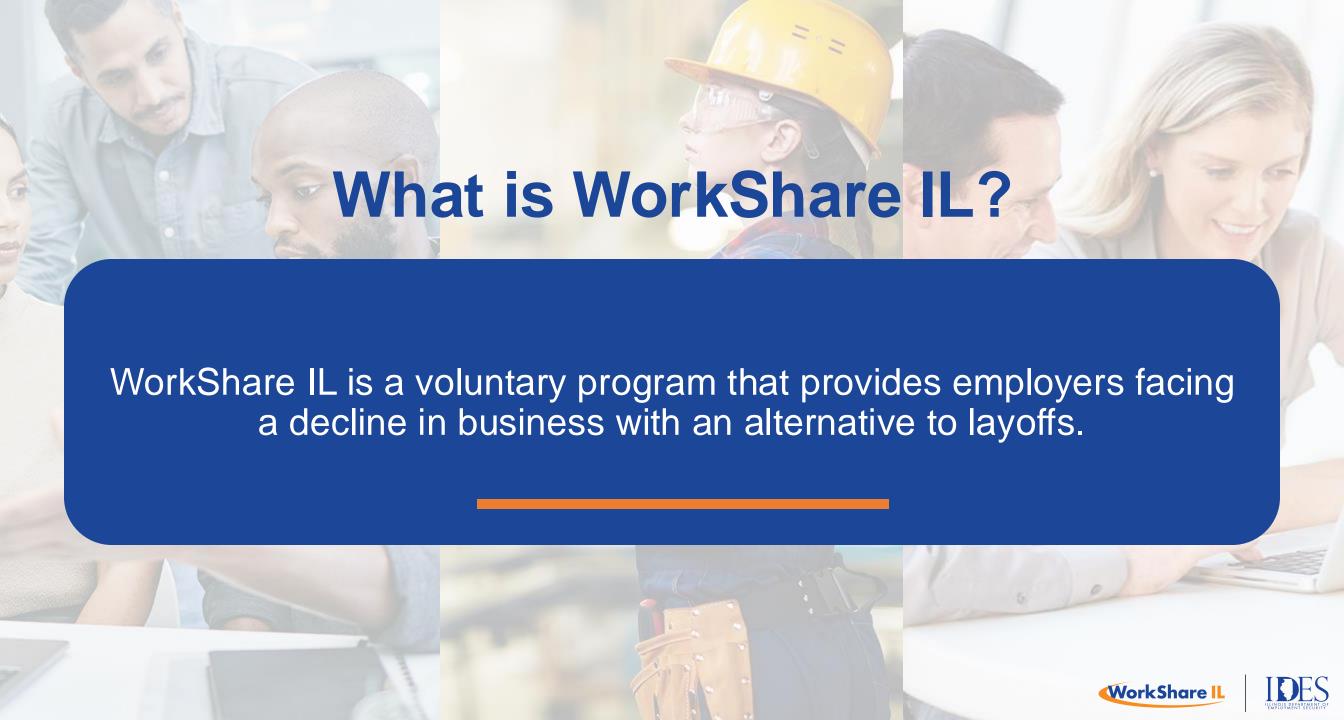


WorkShare IL Program

Don't Retrain - Retain!









What is WorkShare IL?

WorkShare IL = A WIN-WIN!

Employers reduce the hours worked without temporary or permanent layoffs.

Employees keep their jobs while Unemployment Insurance (UI) Benefits help offset their reduction in hours.



What are the Employer Benefits?



✓ Keep trained staff

✓ Save on recruiting, hiring, and training costs

✓ Minimize UI cost increases

✓ Boost employee morale and reduce turnover



What are the Employee Benefits?

✓ Keep their job

✓ Receive weekly UI Benefits to offset loss of hours

✓ Continue to receive job-related benefits







How Does WorkShare IL Work?



Employers register and apply to create a WorkShare IL Plan for each applicable business unit.



Each WorkShare IL Plan specifies a reduction of hours between 20% and 60% and a time frame up to 12 months.



Employees paid weekly UI
Benefits to make up a portion of reduced hours.

UI Benefits paid from employer's Unemployment Insurance.

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How do I get started?

Employers:

- ✓ Register on the WorkShare IL e-Services Website: https://workshare.ides.illinois.gov/employer/
- ✓ Submit Plan applications for each business unit in need of a WorkShare IL Plan



Employees:

Once employees receive a letter from IDES, they need to:

- ✓ File an Unemployment Claim on IDES.illinois.gov
- ✓ Complete the Certification of Employment Hours on the WorkShare IL e-Services website



Employees will receive a letter from IDES after their employer's WorkShare IL Plan is approved.







Additional Resources



Contact a Representative:

Phone: 217-558-8150





For Questions Email Us at: DES.WorkShare@Illinois.gov



Bit.ly/WorkSharelL





WorkShare IL e-Services: https://workshare.ides.illinois.gov/employer/





